

Memorandum

To: Technology Coordinators, Librarians and/or Directors
From: Nichole Gipson, Client Services Director, Alabama Supercomputer Authority
Date: June 9, 2022
Subject: Form 479 Instructions

Find Form 479, *Certification by Administrative Authority to Billed Entity of Compliance with the Children's Internet Protection Act*, for FY 2022 (2022-2023) attached. In order to receive discounts for Internet Access services under the universal service support mechanism, the Administrative Authority (school or library) must complete FCC Form 479, Certification of Administrative Authority to Billed Entity (ASA) of Compliance with the Children's Internet Protection Act, and submit the FCC Form 479 to the Billed Entity. The Billed Entity then certifies on the FCC Form 486 that it has collected duly completed and signed FCC Form(s) 479.

The completed and signed Form 479 must be received by ASA before it can complete and postmark its Form 486. A Form 479 must be completed each year.

Page 1: Complete Block 1: Administrative Authority Information

Please include the name of your school or library as the Administrative Authority

Page 2: Complete questions at the very top of the page and Block 2: Certifications and Signature

Please include the name of your school or library as the Administrative Authority

Block 2: All electronic signatures must include the date and time stamp

Once all information has been entered and reviewed, please have the appropriate person sign the form and return it to docs@asc.edu.

Please keep a copy of this form for your records. Thank you in advance for taking care of this in a timely manner.